



***Police/Fire Station Project
Webster, MA
Owner Progress Meeting Minutes
#87***

January 7, 2016

Prepared by:

***CDR Maguire
Andrew Pellegrini***

Issued:

January 9, 2016

Next Meeting: Thursday 2-4-16 @ 10am at Fire Station

Distribution:

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|--------------------------------------|------------------------------|--------------|--|
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| <i>Randy Becker</i> | PSBC – Sec. | | rbecker@mapfreusa.com |
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| <i>Pamela Leduc</i> | Acting Town Administrator | | pleduc@webster-ma.gov |
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| | | | |
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| Ron Stacy | Millennium Builders | 860-571-0555 | rstacy@millenniumbuildersct.com |
| <i>Adam Giverson</i> | Millennium Builders | | |
| <i>Ted Tetreault</i> | Building Inspector | | ttetreault@webster-ma.gov |
| <i>Scott Charpentier</i> | Town Engineer | | scharpentier@webster-ma.gov |

Bold Italic names were in attendance.

Architect responsible for distribution to Sub-consultants

| Date | Description | Responsible | Required By | Status |
|-------------------------|---|-------------|-------------|--------|
| General Business | | | | |
| 010716.01 | Mr. Perry called the meeting to order at 10:25 am . Attendance as indicated above. | | | Record |
| 010716.02 | The next meetings will be as follows: Thursday 2-4-16 @ 10am Fire Dept. | | | Record |
| 010716.03 | Motion to approve the Meeting Minutes of 12-3-15 . by: Chief Hickey 2 nd : Deputy Chief Jolda Discussion: None Vote: All were in favor, Ms. Leduc Abstained, hearing no further discussion, the motion passed. | | | Record |
| 010716.04 | Motion to adjourn the meeting at 11:05 am . by: Chief Hickey Discussion: None Vote: All were in favor, hearing no further discussion, passed unanimously. | | | Record |
| Finance | | | | |
| 010716.01 | Motion to approve Millennium December 2015 Pay App. No.9 in the amount of \$20,982.65 . by: Chief Hickey Second: Deputy Chief Jolda Discussion: None Vote: All were in favor, hearing no further discussion, the motion passed unanimously. | | | Record |
| 010716.02 | Motion to approve CDR Maguire December 2015 Invoice No.11 in the amount of \$3,910 . by: Deputy Chief Jolda Second: Mr. Becker Discussion: None Vote: All were in favor, hearing no further discussion, the motion passed unanimously. | | | Record |
| 010716.03 | Motion to approve DRA December 2015 Invoice in the amount of \$2,500 . by: Mr. Becker Second: Deputy Chief Jolda Discussion: None Vote: All were in favor, hearing no further discussion, the motion passed unanimously. | | | Record |
| 010716.04 | Motion to approve Webster Warrant#1 in the amount of \$187,738.10 . by: Chief Hickey Second: Deputy Chief Jolda Discussion: None | | | Record |

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| | Vote: <i>All were in favor, hearing no further discussion, the motion passed unanimously.</i> | | | |
| 010716.05 | Motion to approve Webster Warrant#2 in the amount of \$12,153.87 . by: Mr. Becker Second: Deputy Chief Jolda Discussion: <i>None</i> Vote: <i>All were in favor, hearing no further discussion, the motion passed unanimously.</i> | | | Record |
| 010716.06 | Motion to approve Millennium COP#17R to delete the Dry Sprinkler System in the Apparatus Bay in the amount of a credit \$(2,661) . by: Mr. Becker Second: Deputy Chief Jolda Discussion: <i>None</i> Vote: <i>All were in favor, hearing no further discussion, the motion passed unanimously.</i> | | | Record |
| 010716.07 | Motion to approve Millennium COP#32 to replace the existing Romex Wiring in the Old Police Basement Storage Rooms in the amount of a \$1,886 . by: Ms. Leduc Second: Deputy Chief Jolda Discussion: <i>None</i> Vote: <i>All were in favor, hearing no further discussion, the motion passed unanimously.</i> | | | Record |
| 010716.08 | Motion to approve Millennium COP#34 to Install Wood Trim at Windows on the new Fire side of the Station per CCD#6 in the amount of a \$3,940 . by: Mr. Becker Second: Deputy Chief Jolda Discussion: <i>None</i> Vote: <i>All were in favor, hearing no further discussion, the motion passed unanimously.</i> | | | Record |
| 010716.09 | Motion to approve Millennium COP#35 to Install new Insulation to the existing Domestic Water Piping in the old Police Basement per CCD#3 in the amount of a \$5,024 . by: Mr. Becker Second: Chief Hickey Discussion: <i>None</i> Vote: <i>All were in favor, hearing no further discussion, the motion passed unanimously.</i> | | | Record |
| 010716.10 | Motion to approve Millennium COP#33 to Wire Tamper and Flow Switches Not To Exceed in the amount of a \$5,274 . DRA to issue a CCD to proceed on T&M. by: Mr. Becker Second: Chief Hickey Discussion: <i>None</i> Vote: <i>All were in favor, hearing no further discussion, the motion passed unanimously.</i> | DRA | | Open |
| 010716.11 | DRA to issue a Proposal Request to credit the Floor Crack | DRA | | Open |

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| | Patching in the Apparatus Bay. | | | |
| 010716.12 | DRA to issue a Proposal Request to credit the Roofing Allowance in COP#15 for \$3,500. | DRA | | Open |
| 120315.07 | <p>Deputy Chief Jolda presented a quote for new Gear Lockers for the new Gear Room. Shipman's Fire Equipment Quote dated 11-25-15 in the amount of \$11,125.</p> <p>1-7-16 Motion to approve the above quote for new Equipment Racks in the new Gear Room in the amount of \$11,125. by: Deputy Chief Jolda Second: Mr. Becker Discussion: None Vote: All were in favor, hearing no further discussion, the motion passed unanimously.</p> | | | Closed |
| Design Items | | | | |
| 071615.01 | <p>DRA/ CES to investigate why there is a Wet and a Dry Sprinkler system on the plans, when the Apparatus Bay is a heated space.</p> <p>8-13-15 No response to date.</p> <p>9-17-15 Encore Sprinkler has proceeded with an all wet sprinkler system. CES recommends dry systems in the Garages because of doors opening in the cold. Both Garages are heated and the Committee would like an all wet system. DRA to issue a Proposal Request for deleting the Dry system in its entirety and providing a credit for this scope of work.</p> <p>10-7-15 Encore has sent in a minimal credit. Millennium to discuss revised credit with Encore.</p> <p>11-3-15 Same as above.</p> <p>12-3-15 Millennium submitted a revised credit and it is being reviewed by DRA/CES.</p> <p>1-7-16 COP#17R credit was approved above.</p> | | | Closed |
| 120315.01 | <p>Scott the Town Engineer has requested a CD with all Police Drawings and Documents that are available electronically.</p> <p>1-7-16 Susan w/DRA uploaded documents to a Dropbox for Scott.</p> | | | Closed |
| 010716.01 | Lapan had a 119 Gallon Water Heater Delivered to the Job. Deputy Chief Jolda only needs a 50 Gallon for the Station. Andrew P. to coordinate with all Parties. | Andrew/ All | | Open |
| Schedule/ Construction | | | | |
| 010716.01 | <p>Fire Renovation Update:</p> <p>*VCT has been is installed in 80% of the new Fire side of the Station. Installers are due back to finish the new Fire side and install the new Gear Room VCT.</p> <p>*National Grid set the new Pole just before Christmas.</p> <p>*Millennium has trenched to the new National Grid Pole and Installed 4" conduits to it. The Electrical Inspector will be signing off the Underground Conduit next.</p> <p>*WB Mason has delivered a good amount of the Furniture for the new Fire side of the Station. It is being housed in the new Training Room.</p> <p>*Energy Electric is installing Gear and preparing for the new Electric service.</p> <p>*Once the Electrical Service is complete the new HVAC Roof Top</p> | | | Record |

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| | <p>Unit can be fired up and Heat turned on.</p> <p>*Tile and Bath Partitions are complete on the new Fire Side of the Station.</p> <p>*Millennium is hoping to be complete with the Project by the end of this month.</p> <p>Police Station Update:</p> <p>*Still having HVAC issues through-out the Building. Loren from CES was on-site this morning 1-7-16 to review issues. It is still extremely cold in Dispatch and a Thermostat was re-programmed for now. Also, the Building Controls are not opening misc. Radiant Panels, therefore the Radiant Panels are not putting out Heat when needed.</p> <p>*Scott the Town Engineer presented a Third Party Consulting Price for HVAC review of the Police Station Systems from Bala/TMP in the amount of \$9,500 if the Town should choose to go this route.</p> <p>*Still no power to the Man Door in the Sally-port. OA/ Mello not proceeding due to entitlement.</p> <p>*Still having Issues with Boiler#2. Error codes continue, CES to direct ATC to replace the Viessman Boiler#2.</p> <p>*Flagpole still not draining water properly.</p> | | | |
| Other Construction Items | | | | |
| 071615.01 | <p>Ron to check with his office regarding the whereabouts of Certified Payrolls.</p> <p>8-13-15 Same as above.</p> <p>9-17-15 Same as above.</p> <p>10-7-15 Same as above.</p> <p>11-3-15 Same as above.</p> <p>12-3-15 Same as above.</p> <p>1-7-16 Ron verbally told Andrew P. that all certified payrolls have and continue to be forwarded to the Webster Town Hall.</p> | | | Closed |